



Leicester  
City Council

**PERFORMANCE & VALUE FOR MONEY SELECT COMMITTEE  
CABINET**

**6 April 2011  
11 April 2011**

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## **CREATION OF THE 2011/2012 PROCUREMENT PLAN**

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### **Report of the Chief Finance Officer**

#### **1 PURPOSE OF THE REPORT**

- 1.1 This Report seeks Cabinet's approval to the Procurement Plan for 2011/2012.
- 1.2 The Plan serves 2 purposes:
  - (a) To inform the market of future procurement activity above the EU threshold, to enable them to prepare.
  - (b) To provide Members with an overview of significant procurement activity.
- 1.3 The Procurement Plan is to be reviewed on a quarterly basis for existing approved entries with an opportunity to add new planned activities .
- 1.4 This Report is grouped into Divisions, listing all probable procurement exercises likely to be above the EU thresholds (currently, £156,442 for supplies and services and £3,927,260 for works) and is the fourth such report.
- 1.5 Entry on the Plan does not necessary imply that the procurement will happen and (where procurement does happen) lower prices will be sought where possible.

#### **2 REPORT**

- 2.1 In consultation with divisions, the Corporate Procurement Team has produced the attached Schedule (at Appendix 1) listing all known potential procurement activity for the 2011/2012 financial year above the EU threshold.
- 2.2 The National Procurement Strategy, published in 2003, recommended the publication of a forward looking procurement plan – to be available for the market to have an early indication of what we may offer to the market. Once approved, the details will be published on the Council's website.
- 2.3 During the year, it is very likely that additional or changed procurement activities will need to be tendered. This may be, for example, if third party

funding is agreed during the year or if a strategic decision is taken which affects that particular contract delivery option. It is envisaged that the procurement plan will be a rolling document, approved three-monthly. In December, Cabinet approved the appointment of a new Strategic Partner who is due to be appointed in March 2011. The Partner will need to be involved in any new/amended activities throughout the year.

- 2.4 Savings, believed to range from £3.3m to £11.0m per annum, are potentially available over time, dependent upon the options pursued. The Strategic Partner will be working towards high targets and to support much needed 'immediate' value realisation. This Procurement Plan will kick-start the savings exercise in conjunction with the Partner's other targets to achieve savings.
- 2.5 This consolidated report is designed to provide Cabinet with an overview of currently known planned procurements above the EU thresholds; this provides corporate management with visibility of proposed EU Public Procurement requirements.
- 2.6 The value of the contracts contained within the 2011/2012 Plan, where a value has been declared, is in the region of £272 million. As the duration for the majority of the entries featured in this Plan are for multiple years, there is no direct link to the 2011/2012 budget alone.
- 2.7 Currently, the Procurement Plan consists of planned activities in the forthcoming financial year. However, the Appendix does not contain any "above EU" framework contracts that are utilised by the Council which have been tendered out by other sources eg ESPO, OGC, EMPA. In 2009/2010, this spend was in the region of £43 million. It is therefore prudent to include this spend in the evolving Procurement Planning process to provide enhanced visibility of potential spend over the coming year and ultimately a better analysis process, and this will be included in the first revision.
- 2.8 A separate Plan is to be created to capture potential procurement activity where value of contracts is as defined in Contract Procedure Rules and below the EU threshold. This Plan will include third party contracts eg ESPO, OGC, EMPA. This new (additional) Procurement Plan will be scrutinised by the Strategic Partner.
- 2.9 The Council's Contract Procedure Rules (last version approved by Cabinet in November 2008) are in the process of being amended to reflect these and other ongoing changes to best ensure that Leicester's City Council's approach to procurement generates savings which will be essential to the delivery of the Council's budget strategy.

### **3 RECOMMENDATIONS**

Cabinet is recommended to:

- 3.1 Approve the forward plan of procurement activities for the market to have an early indication of potential activity and for the engagement, attached as Appendix 1.

- 3.2 Note that the Plan will be subject to review and refinement from time to time.
- 3.3 Note that actual procurement activity will be monitored against the plan by the Select Committee.
- 3.4 Note that on 21 April 2008, the Cabinet reserved to itself the decision to let contracts in excess of the EU thresholds.
- 3.5 Delegate the letting of contracts within this Plan to Divisional Directors, subject to consultation in each case with Cabinet Leads and periodic reporting to Cabinet of contracts let.
- 3.6 Approve that all call off/mini-competition spend which utilises external contracts above EU value eg ESPO, EMPA and OGC etc be included in future Procurement Plans.
- 3.7 Agree and approve that a separate Procurement Plan be created to capture potential procurement activity (which will include all third party contracts and call-offs) where value of contracts is as defined in Contract Procedure Rules but below the EU threshold. In future years, it is proposed to include this in the formal Procurement Plan.
- 3.8 Agree and approve the quarterly cyclical reportings of the review and additions to the Procurement Plan to Cabinet.

## **4 CONSULTATION**

- 4.1 This report has been discussed at Strategic Management Board.

## **5 FINANCIAL, LEGAL AND OTHER IMPLICATIONS**

### **5.1 Financial Implications**

Inclusion of contracting activity on the attached Plan is a high level statement of intent and is subject to available budgetary or grant provision in each instance. The Plan will additionally be used as a basis of challenge, when the Council's new Strategic Procurement Partners commence, with a view to securing budgetary savings. The 2011/2012 budget expects savings of £1.5m per annum from the Council's procurement activities.

### **5.2 Legal Implications**

As all the procurement activities are above the EU Public Procurement thresholds, as well as compliance with the Council's Contract Procedure Rules, the relevant law is contained in the Public Contracts Regulations 2006. Each procurement will need to follow due process in accordance with our internal and legislative requirements, with advice from the Corporate Procurement Team and Legal Services.

*Beena Adatia*  
*Senior Solicitor/Team Leader*

### 5.3 Climate Change Implications

This Report does not contain any significant climate change implications and therefore should not have a detrimental effect on the Council's climate change targets.

*Helen Lansdown*

*Senior Environmental Consultant - Sustainable Procurement*

*Extn 29 6770*

### 5.4 Other Implications

Other Implications	Yes/No	Paragraph References within this Report
Equal Opportunities	See comment	None specifically from this Report but the individual tendering exercises will follow the corporate standards.
Policy	See comment	
Sustainable and Environmental	See comment	
Crime and Disorder	See comment	
Human Rights Act	See comment	
Elderly Persons/People on Low Incomes	See comment	
Corporate Parenting	See comment	
Health Inequalities Impact	See comment	

## 6 REPORT AUTHOR

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Corp. Procurement Support Officer  
Corporate Procurement Services  
Extn 29 6304

March 2011

<b>Key Decision</b>	Yes
<b>Reason</b>	Is significant in terms of its effect on communities living or working in an area comprising more than one ward
<b>Appeared in Forward Plan</b>	Yes
<b>Executive or Council Decision</b>	Executive (Cabinet)

## PROCUREMENT PLAN – FINANCIAL YEAR APRIL 2011 TO MARCH 2012

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Division: Corporate Governance  
 Section: Advertising Sales  
 Name of Contract: **Distribution of Leicester Link, ad-hoc leaflets and other Printed Materials**  
 Description of Contract: Door to door distribution of the Leicester Link and ad-hoc leaflets to the residents of Leicester.  
 Expiry Date of Existing Contract: 31<sup>st</sup> March 2012  
 Anticipated Start of New Contract: 1<sup>st</sup> April 2012  
 Duration of New Contract: 2 years with an option +1 +1 years  
 Approximate annual value: £60,000  
 Value of New Contract: £240,000 Entire contract (including extensions)  
 Lead Officer: Tess Booth

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Division: Corporate Governance  
 Section: Print Procurement  
 Name of Contract: **Printing of Leicester Link**  
 Description of Contract: This entry was originally approved by Cabinet on 29<sup>th</sup> March 2010. However the value of the contract has now increased, hence the need for re-entry.  
 Expiry Date of Existing Contract: 31<sup>st</sup> August 2011  
 Anticipated Start of New Contract: 1<sup>st</sup> September 2011  
 Duration of New Contract: 2 years with an option +1 +1 +1 years  
 Approximate annual value: £90,000  
 Value of New Contract: £380,000 Entire contract (including extensions)  
 Lead Officer: Tess Booth

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Division: Corporate Governance  
Section: Print Procurement  
Name of Contract: **Print Framework Contract**  
Description of Contract: One framework containing the lots: Lot 1 – NCR printing, stationery, envelope printing, labels, bespoke items, Lot 2 – Jobbing print, Lot 3 – Four colour printing, Lot 4 – Large format, Plan print and Lot 5 – Screen print.  
Expiry Date of Existing Contract: 31<sup>st</sup> March 2012  
Anticipated Start of New Contract: 1<sup>st</sup> April 2012  
Duration of New Contract: 2 years with an option +1 +1 years  
Approximate annual value: £750,000  
Value of New Contract: £3,000,000 Entire contract  
Lead Officer: Chris Saville

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Division: Financial Services  
Section: Revenues and benefits  
Name of Contract: **Printing and Despatch of Revenues and Benefits Documents**  
Description of Contract: To receive documents electronically, print and dispatch those documents  
Expiry Date of Existing Contract: New Contract  
Anticipated Start of New Contract: Autumn 2011  
Duration of New Contract: 5 years  
Approximate annual value: £150,000 per annum  
Value of New Contract: £750,000  
Lead Officer: Michael Lacey

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Division: Financial Services  
Section: Revenues and Benefits Service  
Name of Contract: **Credit Referencing Service**  
Description of Contract: Corporate use of external credit agency to aid in the tracing of debtors etc  
Expiry Date of Existing Contract: June 2011. This will be a new corporate contract.  
Anticipated Start of New Contract: July/August 2011  
Duration of New Contract: 4 years +2 year extension option  
Approximate annual value: £50,000  
Value of New Contract: Between £250,000 and £300,000  
Lead Officer: Gita Mistry

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Division: Revenue and Benefits  
Section: Operations  
Name of Contract: **External Payment Outlets**  
Description of Contract: Ability to shops and post offices and other retail outlets to receive cash on behalf of Leicester City Council  
Expiry Date of Existing Contract: 30/11/2011 – notice to be provided by 1/8/2011 that contract should continue to 1/10/12 then 1/10/13  
Anticipated Start of New Contract: 1st October 2013  
Duration of New Contract: 3 years +1 +1  
Approximate annual value: £100,000  
Value of New Contract: £500,000  
Lead Officer: Michael Lacey

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Division: Financial Services  
 Section: Revenues and Benefits  
 Name of Contract: **Revenues Management Information System**  
 Description of Contract: Provision of Revenues Management Information System  
 Expiry Date of Existing Contract: 31/01/2012 with options to extend for a further 1 + 1 years  
 Anticipated Start of New Contract: 01/02/2014  
 Duration of New Contract: TBC  
 Approximate annual value: TBC  
 Value of New Contract: TBC  
 Lead Officer: Steven Barber  
 Comments: Competitive Review to establish future business requirements to commence no later than August 2011

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Division: Legal Services  
 Section: Practice Support  
 Name of Contract: **LexisNexis Online Library**  
 Description of Contract: Rolling contract under which for an annual fee access is given for Legal Services staff to access the online resource  
 Expiry Date of Existing Contract: September 2011  
 Anticipated Start of New Contract: October 2011 (for one year). Procurement Project underway to find vendor neutral.  
 Duration of New Contract: Last contract signed and dated 23rd September 2010  
 Approximate annual value: £55,000  
 Value of New Contract: Apx. £220,000 over a 48 month period. The whole contract is being reviewed.  
 Lead Officer: Practice Manager

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Division: Human Resources  
Section: Pay & Workforce Strategy  
Name of Contract: **Employee Assistance Programme**  
Description of Contract: Provision of professional confidential counselling via telephone and face-to-face to all LCC employees.  
Expiry Date of Existing Contract: 31<sup>st</sup> January 2012 (if option to extend not progressed)  
Anticipated Start of New Contract: 1<sup>st</sup> February 2012 (if option to extend not progressed)  
Duration of New Contract: The initial period of contract will be three years, +1yr +1yr option to extend  
Approximate annual value: £90,000  
Value of New Contract: £270,000 (over 3 years)  
Lead Officer: Frank Imms

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Division:  
Section: Design & Project Management (City Transport - Fleet)  
Name of Contract: **Central Vehicle Pool Replacements**  
Description of Contract: Replacement of central vehicle pool with new more fuel efficient and less polluting vehicles.  
Expiry Date of Existing Contract: Currently done on an annual programme  
Anticipated Start of New Contract: June 2011  
Duration of New Contract: Annual replacement programme procured through ESPO  
Approximate annual value: £1,400,000  
Value of New Contract: Approx £1,400,000 per annum  
Lead Officer: David Ison / Satish Shah

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Division: Regeneration Highways & Transportation  
Section: Design & Project Management (City Transport – Fleet)  
Name of Contract: **Vehicle Maintenance – Leicester City**  
Description of Contract: Vehicle/Plant items Repair and maintenance  
Expiry Date of Existing Contract: 31/12/2011  
Anticipated Start of New Contract: 01/01/2012  
Duration of New Contract: 5/7 years  
Approximate annual value: £1,400,000  
Value of New Contract: £8,989,222  
Lead Officer: David Ison/Satish Shah

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Division: Regeneration, Highways & Transportation  
Section: City Highways  
Name of Contract: **Roadstone and Concrete Aggregates**  
Description of Contract: Supply of roadstone and highway materials  
Expiry Date of Existing Contract: 30/09/2011  
Anticipated Start of New Contract: 01/10/2011  
Duration of New Contract: Options to extend for a further +1 +1 year does exist and can be taken up – dependent on market analysis. However, in the event a new tendering exercise is commenced, the duration would be for 4 years.  
Approximate annual value: £150,000  
Value of New Contract: £300,000 pa approx  
Lead Officer: Martin Fletcher

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Division: Regeneration, Highways & Transportation  
Section: Traffic Management  
Name of Contract: **Parking Enforcement Services within Leicester City**  
Description of Contract: Parking Enforcement Services within Leicester City  
Expiry Date of Existing Contract: Break point 10/12/2011 but renewable for up to 24 months from this date  
Anticipated Start of New Contract: To be determined – A Report was requested by PVFM in January (Cabinet Lead: Councillor Osman) with a view to reviewing the whole service, including how this is provided.  
Duration of New Contract: To be determined  
Approximate annual value: £800,000  
Value of New Contract: Estimated £4 million over 5 years  
Lead Officer: Andrew Thomas and Nigel Clarke

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Division: Regeneration, Highways & Transportation  
Section: Traffic Strategy  
Name of Contract: **Real Time Bus Information**  
Description of Contract: Real-time Bus Information System  
Expiry Date of Existing Contract: 31/12/2011 but to be determined – support contract is annual renewable  
Anticipated Start of New Contract: 01/01/2012 but to be determined. This project is currently under review  
Duration of New Contract: Proposed 3 yrs +1+1  
Approximate annual value:  
Value of New Contract: Estimated £600,000 – to be confirmed  
Lead Officer: John Dowson/Mark Wills

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Division: Regeneration, Highways & Transportation  
Section: Transport Strategy  
Name of Contract: **New Bus Termini and Routing**  
Description of Contract: Architectural and Building Design Services  
Expiry Date of Existing Contract: N/A  
Anticipated Start of New Contract: To be determined  
Duration of New Contract: To be determined  
Approximate annual value:  
Value of New Contract: £175,000  
Lead Officer: Mark Wills and Garry Scott

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Division: Regeneration, Highways & Transportation  
Section: Design and Project Management  
Name of Contract: **Possible Successor(s) to Highways Framework Contracts 2006-2010 (extended)**  
Description of Contract: To be determined  
Expiry Date of Existing Contract: 30/11/2011  
Anticipated Start of New Contract: To be determined  
Duration of New Contract: To be determined  
Approximate annual value:  
Value of New Contract: To be estimated  
Lead Officer: Satish Shah and Stephen Cooper

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Division: Regeneration Highways & Transportation  
Section: Highway Maintenance Section.  
Name of Contract: **Street Lighting and Festive Decorations Term Maintenance Contract**  
Description of Contract: Term Maintenance and Installation Contract  
Expiry Date of Existing Contract: 31/03/2012  
Anticipated Start of New Contract: 01/04/2012  
Duration of New Contract: To be Determined.  
Approximate annual value:  
Value of New Contract: To be Assessed  
Lead Officer: Alan Adcock, Manjeet Virdee and Rob Adamek

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Division: Regeneration, Highways & Transportation  
Section: Traffic Management  
Name of Contract: **Traffic Signals maintenance and installations using Siemens and Peek**  
Description of Contract: Traffic Signals maintenance and installations for Leicester, Leicestershire and Rutland (OGC tendered contract)  
Expiry Date of Existing Contract: Passed  
Anticipated Start of New Contract: 1st August 2011  
Duration of New Contract: 4 years  
Approximate annual value:  
Value of New Contract: £2 million - 2.25 million/year at 2010-11 prices  
Lead Officer: Steve Cooper / Andrew Thomas

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Division: Regeneration, Highways & Transportation  
 Section: Traffic Management  
 Name of Contract: **Term Maintenance Contract for Highway Works, 2009-14**  
 Description of Contract: Civil engineering maintenance of traffic signals, etc (previously TMCHW Schedule G and separate ad-hoc "Slot-cutting and looping" commissions) in Leicester, Leicestershire and Rutland.  
 Expiry Date of Existing Contract: March 2009.  
 Anticipated Start of New Contract: Being redrafted and retendered as Schedule H of Term Maintenance Framework Contracts.  
 Duration of New Contract: To coincide with other Schedules of Term Maintenance Contract: 31st March 2014 + 1 year + 1 year  
 Approximate annual value: £350,000/year at 2010-11 rates  
 Value of New Contract: £1.05 million by 31st March 2014 at 2010-11 rates  
 Lead Officer: Andrew Thomas (Head of Service),  
 Sangita Pattni (Signals Maintenance Team Leader),  
 Stephen Cooper (Highways Contracts Engineer)

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Division: Regeneration, Highways & Transportation  
 Section: Traffic Management  
 Name of Contract: **City Centre Security**  
 Description of Contract: Operation of City Centre Security Room based in York House (Broadland security)  
 Expiry Date of Existing Contract: Contract extended  
 Anticipated Start of New Contract: To be determined in association with Corporate procurement  
 Duration of New Contract: 3 years +1 +1  
 Approximate annual value:  
 Value of New Contract: Not determined – specification to be reviewed within corporate CCTV strategy  
 Lead Officer: Andrew Thomas

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Division: Regeneration Highways & Transportation  
 Section: City Highways, Highway Maintenance Group.  
 Name of Contract: **Specialist Civil Engineering Sub-Contractors Framework (ESPO Contract)**  
 Description of Contract: Proposed ESPO framework contract for specialist sub-contract services in support of highway maintenance & civil engineering construction operations carried out by City Highways (e.g. steel fixing, formwork & carpentry, groundworks, fencing, highway crafts). Wider ESPO & Leicestershire County Council use also under consideration.  
 Expiry Date of Existing Contract: N/A – new contract proposal.  
 Anticipated Start of New Contract: 01/06/2011  
 Duration of New Contract: Proposed minimum 2 years, plus option to extend.  
 Approximate annual value: £300,000  
 Value of New Contract: £600,000 for 2 years  
 Lead Officer: Martin Fletcher

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Division: Regeneration, Highways & Transportation  
 Section: Highway Maintenance Group.  
 Name of Contract: **Road Surface Treatments Framework (ESPO Contract)**  
 Description of Contract: Proposed ESPO framework contract for specialist road surface treatment services for highway maintenance schemes, including surface dressing, slurry micro-surfacing, retread/repave, etc. Wider ESPO & Leicestershire County Council use also under consideration.  
 Expiry Date of Existing Contract: N/A – new contract proposal.  
 Anticipated Start of New Contract: 01/06/2011  
 Duration of New Contract: Proposed minimum 2 years, plus option to extend.  
 Approximate annual value:  
 Value of New Contract: £300,000 per annum (approx.)  
 Lead Officer: Martin Fletcher

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Division: Environmental Services  
Section: **Building Cleaning Waste Management**  
Name of Contract: Additional Building Cleaning in CLABs  
Description of Contract: Call-off contract do deep cleans  
Expiry Date of Existing Contract: 31/10/2011  
Anticipated Start of New Contract: 01/11/2011  
Duration of New Contract: 5 years +1 +1  
Approximate annual value: £71,000  
Value of New Contract: £500,000  
Lead Officer: Bev Packwood

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Division: Environmental Services  
Section: Waste Management  
Name of Contract: **Evaluation of Mechanical Biological Treatment Stabilised Soil Compost**  
Description of Contract: In conjunction with the Environment Agency, detailed analytical monthly laboratory testing of samples the bio-compost produced by the Wanlip MBT facility and to secure a contract with a local farm to use 12 months of the bio-compost output within the framework of a bespoke permit negotiated with the Environment Agency  
Expiry Date of Existing Contract: 01/11/2011  
Anticipated Start of New Contract: 02/11/2011  
Duration of New Contract: 2 years extension allowed within the original contract subject to progress on the bespoke permit application with the Environment Agency  
Approximate annual value:  
Value of New Contract: £125,000  
Lead Officer: Steve Weston - Head of Waste Management

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Division: Planning & Economic Development  
 Section: Economic Regeneration  
 Name of Contract: **Working Neighbourhoods Fund (part of Area Based Grant)**  
 Description of Contract: A number of contracts as part of an overall programme in the context of government guidance and the delivery of One Leicester. This was originally in the 2008/2009 Procurement Plan  
 Expiry Date of Existing Contract: 31/03/2011 (Three year (out of 5) programme)  
 Anticipated Start of New Contract: April 2011 (Two-year (of the remaining) 5 programme)  
 Duration of New Contract: Overall programme to be extended until March 2013 as per cabinet of October 2009  
 Approximate annual value:  
 Value of New Contract: £25,643,416 This is a funding source and was originally in the 2008/2009 Procurement Plan and is carried forward into March 2013.  
 Lead Officer: Joanne Ives

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Division: Technical Services  
 Section: Building Design  
 Name of Contract: **Supply and Delivery of Kitchens only 2008-2011**  
 Description of Contract: Supply only of kitchens and associated items only  
 Expiry Date of Existing Contract: September 2012 - Extended to Sept 12 to coincide with Supply and Delivery of Bathroom Sanitary ware  
 Anticipated Start of New Contract: September 2012  
 Duration of New Contract: 3 yr with option to extend for further 1 year  
 Approximate annual value: £1,250,000  
 Value of New Contract: £5,000,000  
 Lead Officer: Mahesh Parmar

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Division: Technical Services  
Section: Building Design  
Name of Contract: **Supply and Delivery of Bathroom Sanitary ware 2008-2011**  
Description of Contract: Supply only of bathroom sanitary ware to complement the Kitchens & bathroom contract  
Expiry Date of Existing Contract: September 2012  
Anticipated Start of New Contract: September 2012  
Duration of New Contract: 3 yr with option to extend for further 1 year  
Approximate annual value: £750,000  
Value of New Contract: £3,000,000  
Lead Officer: Mahesh Parmar

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Division: Technical Services  
Section: Design Services  
Name of Contract: **BEMs – Building Energy Management Systems**  
Description of Contract: Install new energy management system city wide.  
Expiry Date of Existing Contract: Expired and working on small quote orders due to Esco out come  
Anticipated Start of New Contract: October 2011  
Duration of New Contract: 1 year, with 3 years maintenance and upgrade facility  
Approximate annual value:  
Value of New Contract: £240,000 entire contract  
Lead Officer: Mahesh Parmar

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Division: Technical Services  
Section: Services  
Name of Contract: **City Wide – Frame work Electrical Rewires at Council Dwellings**  
Description of Contract: Rewiring of all domestic dwellings and associated properties city wide.  
Expiry Date of Existing Contract: March 2013 (please note, we have just awarded a Rewires contract for 1yr, +1 yr for two contractors)  
Anticipated Start of New Contract: March 2013  
Duration of New Contract: 4 years  
Approximate annual value: £2,500,000  
Value of New Contract: £10,000,000  
Lead Officer: Mahesh Parmar

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Division: Technical Services  
Section: Design  
Name of Contract: **CCTV Installations & Maintenance City**  
Description of Contract: Maintenance and possible new installations of CCTV under the responsibility of Technical services division.  
Expiry Date of Existing Contract: 11/11/2011  
Anticipated Start of New Contract: November 2011  
Duration of New Contract: 3years, with a further extension of +1,+1 years  
Approximate annual value: £140,000  
Value of New Contract: £700,000  
Lead Officer: Mahesh Parmar

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Division: Technical Services  
Section: Design  
Name of Contract: **Citywide, Door Entry Maintenance & New Installations 2009-12**  
Description of Contract: To maintain and install UPVC wooden and metal doors, citywide  
Expiry Date of Existing Contract: 01/02/2012  
Anticipated Start of New Contract: 01/02/2012  
Duration of New Contract: 3 years +1  
Approximate annual value: £750,000  
Value of New Contract: £3,000,000  
Lead Officer: Mahesh Parmar

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Division: Technical Services  
Section: Design  
Name of Contract: **Kitchen & Bathroom fit only**  
Description of Contract: To fit Kitchens & Bathrooms in dwellings city wide  
Expiry Date of Existing Contract: May 2011  
Anticipated Start of New Contract: June 2011  
Duration of New Contract: 3 years, with a further extension of +1,+1 years  
Approximate annual value: £5,000,000  
Value of New Contract: £25,000,000  
Lead Officer: Mahesh Parmar

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Division: Technical Services  
Section: Design  
Name of Contract: **Asbestos removal**  
Description of Contract: To remove asbestos in housing stock city wide  
Expiry Date of Existing Contract: 31/12/11 (n.b. contract now reached max EU value)  
Anticipated Start of New Contract: Jan 2012  
Duration of New Contract: 3 years, with a further extension of +1,+1 years  
Approximate annual value: £300,000  
Value of New Contract: £1,500,000  
Lead Officer: Mahesh Parmar

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Division: Technical Services  
Section: Design  
Name of Contract: **Intruder Alarm, Citywide.**  
Description of Contract: To maintain and install intruder alarms citywide in the Housing Improvements and Repairs Section  
Expiry Date of Existing Contract: 01/02/2012  
Anticipated Start of New Contract: 01/02/2012 (extended year)  
Duration of New Contract: 3 years +1  
Approximate annual value: £75,000  
Value of New Contract: £300,000  
Lead Officer: Mahesh Parmar

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Division: Technical Services  
 Section: Housing Management  
 Name of Contract: **Electronic Decorating Vouchers for tenants City Wide 2011-2016**  
 Description of Contract: To provide electronic decorating vouchers to tenants instead of cash. The contractor is to manage the credit on the card with LCC managing the day to day handling of the card to the tenant. The tenant can only spend on decorating items. The contractor is to provide a rebate or percentage saving on volume per year. This would off set any potential resource issues.  
 Expiry Date of Existing Contract: New contract  
 Anticipated Start of New Contract: October/ November 2012  
 Duration of New Contract: 3 years with option to extend to further +1, +1 years  
 Approximate annual value: £270,000  
 Value of New Contract: £1,275,000 Entire contract  
 Lead Officer: Mahesh Parmar/ Suki Supria

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Division: Health, Wellbeing and Community  
 Section: Housing Improvements & Repairs –Technical  
 Name of Contract: **Mobile Working Network Improvement**  
 Description of Contract: Improving of the network to support Mobile Working  
 Expiry Date of Existing Contract: NEW PROCUREMENT  
 Anticipated Start of New Contract: Procurement process to commence 01/04/2011  
 Duration of New Contract: 5 years + 1 + 1  
 Approximate annual value: £107,140  
 Value of New Contract: £750,000  
 Lead Officer: Steven Barber

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Division: Health, Wellbeing and Community  
 Section: Housing  
 Name of Contract: **Housing Management Information System**  
 Description of Contract: Provision of Housing Management Information System  
 Expiry Date of Existing Contract: 17/08/2014  
 Anticipated Start of New Contract: 18/08/2014  
 Duration of New Contract: TBC  
 Approximate annual value:  
 Value of New Contract: TBC  
 Lead Officer: Steven Barber  
 Comments: Competitive Review to establish future business requirements to commence no later than August 2011

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Division: HR  
 Section: Pay and Workforce Strategy  
 Name of Contract: **Employee Assistance Programme**  
 Description of Contract: Confidential counselling and mediation services for employees. Telephone, face-to-face counselling and signposting to debt and legal advice.  
 Expiry Date of Existing Contract: 31/01/2012  
 Anticipated Start of New Contract: 01/02/2012  
 Duration of New Contract: 3 years +1 +1  
 Approximate annual value: £90,000  
 Value of New Contract: £450,000  
 Lead Officer:

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Division  
 Section: Partnership Executive Team  
 Name of Contract: **Regional Framework for Market Research**  
 Description of Contract: Framework agreement with 9 Market Research providers, to provide full public polling and market research management services. Suppliers are invited to quote via mini competition for individual projects as and when required. Framework is open for use for local authorities across the region  
 Expiry Date of Existing Contract: 31/08/2011 (possibility to extend for additional 1 year to 31/08/2012)  
 Anticipated Start of New Contract: TBC  
 Duration of New Contract: 3 years +1  
 Approximate annual value: £250,000  
 Value of New Contract: Up to £1 million (estimated across all local authorities open to using the framework)  
 Lead Officer: Julie Morley/Rachel Clark

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Division: Health, Wellbeing and Community  
 Section: Supporting People  
 Name of Contract: **Supporting People Local System**  
 Description of Contract: Provision of software licence and maintenance for Supporting People Local System (SPLS)  
 Expiry Date of Existing Contract: 24/11/2011  
 Anticipated Start of New Contract: 25/11/2011  
 Duration of New Contract: TBC  
 Approximate annual value:  
 Value of New Contract: TBC  
 Lead Officer: Steven Barber  
 Comments: Competitive Review to establish future business requirements to commence no later than November 2010

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Division: Strategy, Commissioning, Performance and Business Support  
Section: Social Care and Safeguarding  
Name of Contract: **Integrated Social Services Information System**  
Description of Contract: Ongoing provision of software licence and maintenance for Social Services Information System  
Expiry Date of Existing Contract: 31/03/2011  
Anticipated Start of New Contract: 01/04/2011  
Duration of New Contract: 1 year  
Approximate annual value:  
Value of New Contract: £160,000 per year  
Lead Officer: Tony Wilkins

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Division: Strategy, Commissioning, Performance and Business Support  
Section: Information Systems Unit  
Name of Contract: **Replacement of Integrated Social Services Information System**  
Description of Contract: Replacement of Social Care Case Management system for Adults and Childrens  
Expiry Date of existing Contract: 31/03/2012  
Anticipated start of new Contract: 01/04/12  
Duration of new Contract: 7 years (+ up to 10 further years)  
Approximate annual value:  
Value of new Contract: Above EU Thresholds (3,000 000 to 6,000 000)  
Lead Officer: Tracie Rees/Raj Adatia

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Division: Social Care & Safeguarding  
 Section: Children's Resources  
 Name of Contract: **Family Action(provider) –There are three contracts with this provider; these includes Leicester Children's Support Service, Two Halves One Whole, Moving Forwards and Post Sexual Abuse**  
 Description of Contract: Support Services to Children & Families  
 Expiry Date of Existing Contract: 31st Dec 2011  
 Anticipated Start of New Contract: January 2012  
 Duration of New Contract: Unknown at this time  
 Approximate annual value:  
 Value of New Contract: £225,969  
 Lead Officer: Jasmine Nembhard/Pat Pitman

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Division: Children's  
 Section: City Schools  
 Name of Contract: **Broadband Connectivity Services**  
 Description of Contract: Provision of Broadband services via appropriate source (to be sourced in conjunction with Corporate WAN)  
 Expiry Date of Existing Contract: 31/10/2012  
 Anticipated Start of New Contract: 01/11/2012  
 Duration of New Contract: 5 years + 2+ 2  
 Approximate annual value: £357,150  
 Value of New Contract: £2,500,000 (Initial Contract)  
 Lead Officer: Helen Wright

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Division: Strategic Commissioning  
Section: ONE Team  
Name of Contract: **Management Information System for Universal Children's Data**  
Description of Contract: Maintenance Support for Management Information System  
Expiry Date of Existing Contract: 31/03/2012  
Anticipated Start of New Contract: 01/04/2012  
Duration of New Contract: 4 year + an option period yet to be defined  
Approximate annual value:  
Value of New Contract: £180,000 per year  
Lead Officer: Mariam Forrester/Sue Welford

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Division: Strategic Commissioning  
Section: ONE Team  
Name of Contract: **Management Information System for Schools Data**  
Description of Contract: Maintenance Support for Management Information System  
Expiry Date of Existing Contract: 31/03/2012  
Anticipated Start of New Contract: 01/04/2012  
Duration of New Contract: 1 year + 1  
Approximate annual value:  
Value of New Contract: £180,000 per year  
Lead Officer: David Harris/Sue Welford

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Division: Strategic Commissioning  
 Section: ONE Team  
 Name of Contract: **Replacement Management Information System for Children's and Schools Data**  
 Description of Contract: Replacement Management Information System  
 Expiry Date of Existing Contract: 31/03/2013  
 Anticipated Start of New Contract: 01/04/2013  
 Duration of New Contract: TBC  
 Approximate annual value:  
 Value of New Contract: TBC  
 Lead Officer: Mariam Forrester  
 Comments: Competitive Review to establish future business requirements to commence no later than October 2010

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Division: Information Services  
 Section: Business Services  
 Name of Contract: **Multi Function Devices (MFDs)**  
 Description of Contract: Call off contract – Mini-competition of suppliers listed on ESPO Framework Contract 272D  
 Expiry Date of Existing Contract: 31/03/2011  
 Anticipated Start of New Contract: 01/04/2011  
 Duration of New Contract: 3 years  
 Approximate annual value: £346,670  
 Value of New Contract: £1,040,000  
 Lead Officer: Paul Masters

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Division: Information & Support  
Section: Customer Services  
Name of Contract: **ACD Maintenance**  
Description of Contract: Maintenance of Corporate ACD for Customer Services  
Expiry Date of Existing Contract: 31/03/2011  
Anticipated Start of New Contract: 01/04/2011  
Duration of New Contract: 3 years  
Approximate annual value:  
Value of New Contract: £120,000 per year  
Lead Officer: Pat Jones

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Division: Information & Support  
Section: Technology Services  
Name of Contract: **Business Continuity and Disaster Recovery Services**  
Description of Contract: Provision of Business Continuity and Disaster Recovery Services  
Expiry Date of Existing Contract: 30/11/2011  
Anticipated Start of New Contract: 01/12/2011  
Duration of New Contract: 2 years  
Approximate annual value: £130,000  
Value of New Contract: £260,000 for initial two year contract  
Lead Officer: John Doyle

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Division: Information & Support  
Section: Technology Services  
Name of Contract: **High Speed Laser Printers**  
Description of Contract: Rental of Two High Speed Laser Printers for ICT Operations  
Expiry Date of Existing Contract: 15/12/2011  
Anticipated Start of New Contract: 16/12/2011  
Duration of New Contract: 1 year contract extension option  
Approximate annual value:  
Value of New Contract: £100,000  
Lead Officer: Andy Sharpe

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Division: Information & Support  
Section: Technology Services  
Name of Contract: **Review of Council Telephony Services**  
Description of Contract: Review of telephony services both fixed and mobile and call handling.  
Expiry Date of Existing Contract: 31/10/2011  
Anticipated Start of New Contract: 01/11/2011  
Duration of New Contract: 5 years + 2 +2  
Approximate annual value:  
Value of New Contract: TBC  
Lead Officer: Peter Kay

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Division: Information & Support  
Section: Technology Services  
Name of Contract: **Appointment of CRM Implementation Support**  
Description of Contract: CRM Implementation Support for corporate Microsoft implementation project.  
Expiry Date of Existing Contract: Not Applicable  
Anticipated Start of New Contract: 01/06/2011  
Duration of New Contract: 1 year  
Approximate annual value:  
Value of New Contract: £140,000  
Lead Officer: Marlo Valente

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Division: Information & Support  
Section: Technology Services  
Name of Contract: **Sharepoint Installation Support**  
Description of Contract: Sharepoint Installation Support for corporate Microsoft implementation project.  
Expiry Date of Existing Contract: Not Applicable  
Anticipated Start of New Contract: 01/06/2011  
Duration of New Contract: 1 Year  
Approximate annual value:  
Value of New Contract: £140,000  
Lead Officer: Marlo Valente

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Division: Information & Support  
Section: Technology Services  
Name of Contract: **Corporate-wide Area Network Maintenance Contract**  
Description of Contract: Corporate Wide Area Network to include Leicester City schools  
Expiry Date of Existing Contract: 31/10/2012  
Anticipated Start of New Contract: 01/11/2012  
Duration of New Contract: 5 years +2+2  
Approximate annual value:  
Value of New Contract: £5,300,000 - Initial Contract  
Lead Officer: Peter Kay

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Division: Information & Support  
Section: Financial Services  
Name of Contract: **Payment Card Software and Maintenance**  
Description of Contract: Provision of Payment Card software and maintenance  
Expiry Date of Existing Contract: 30/09/2011  
Anticipated Start of New Contract: 01/10/2011  
Duration of New Contract: 3 years  
Approximate annual value:  
Value of New Contract:  
Lead Officer: Stephen Charlesworth

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Division: Culture  
 Section: Libraries  
 Name of Contract: **Library Management System**  
 Description of Contract: Supply and Maintenance for the Library Management System  
 Expiry Date of Existing Contract: 31/12/2012  
 Anticipated Start of New Contract: 01/01/2013  
 Duration of New Contract: TBC  
 Approximate annual value:  
 Value of New Contract: TBC  
 Lead Officer: Lee Warner  
 Comments: Competitive Review of future business requirements to commence January 2011

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Division: Property  
 Section: Project Management  
 Name of Contract: **Corporate Property database (not Project Mgt)**  
 Description of Contract: Replacement for PAMIS – Corporate Property Database to also incorporate the Schools properties  
 Expiry Date of Existing Contract: Ongoing until new Contract can be sourced  
 Anticipated Start of New Contract: 01/12/2011  
 Duration of New Contract: 6 years + 1 + 1 + 1 years  
 Approximate annual value: £25,000  
 Value of New Contract: £200,000  
 Lead Officer: Brian Garrity

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Division: Planning & Policy  
Section: Policy  
Name of Contract: **Concession for the sale of ice cream**  
Description of Contract:  
Expiry Date of Existing Contract: 31/08/2011  
Anticipated Start of New Contract:  
Duration of New Contract:  
Approximate annual value:  
Value of New Contract: Concessions benefits unknown  
Lead Officer:

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Division: Strategic Asset Management  
Section: Corporate Premises  
Name of Contract: **Window Cleaning - Leicester City**  
Description of Contract: Window Cleaning at all City Council buildings  
Expiry Date of Existing Contract: 01/04/2012  
Anticipated Start of New Contract: 02/04/2012  
Duration of New Contract: 5 Years (i.e. 3 Years +1 +1)  
Approximate annual value: £60,000  
Value of New Contract: £300,000  
Lead Officer: Wyndham Price

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Division: Strategy, Commissioning, Performance and Business Support/Personalisation & Business Support Division  
 Section: Service Contracting and Procurement Unit  
 Name of Contract: **Provision of supported living services, residential/nursing care services, extra care schemes and retender of health homes contracts for adults with severe, complex and general learning disabilities**  
 Description of Contract: This contract was previously agreed by Cabinet in December 2010 however has been placed back on plan as the approach has changed to a joint Leicester Leicestershire and Rutland one across the PCTs and LAs .  
 Expiry Date of Existing Contract: From December 2011 to April 2012  
 Anticipated Start of New Contract: From December 2011 to April 2012  
 Duration of New Contract: 3 + 1 + 1 years  
 Approximate annual value: £2,040,000  
 Value of New Contract: £102,000,000 value 5 years for Leicester City Only, the five partner contract value will be significantly higher.  
 Lead Officer: Sarah Morris / Yasmin Surti / LLR

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Division: Strategy, Commissioning, Performance and Business Support  
 Section: Service Contracting and Procurement Unit  
 Name of Contract: **Welfare Advice Services**  
 Description of Contract: Provision of welfare advice services (Contract subject to review 2011, future commissioning activity to be agreed after review)  
 Expiry Date of Existing Contract: 31/03/2011  
 Anticipated Start of New Contract: 01/04/2011  
 Duration of New Contract: 3 +1 +1 years  
 Approximate annual value:  
 Value of New Contract: Approximately £480,000 per annum  
 Lead Officer: Ashraf Osman / Nicola Hobbs

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Division: Strategy, Commissioning, Performance and Business Support/Personalisation & Business Support Division  
Section: Planning and Commissioning (Housing Related)  
Name of Contract: **Housing Related Support for a range of long term housing related services including, sheltered, alarm provision, supported housing and floating support**  
Description of Contract: As above  
Expiry Date of Existing Contract: 31/03/2011  
Anticipated Start of New Contract: 01/04/2011  
Duration of New Contract: (future procurement activity to be determined)  
Approximate annual value:  
Value of New Contract: £4,732,000  
Lead Officer: Jo Clinton/Caroline Ryan

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Division: Strategy, Commissioning, Performance and Business Support/Personalisation & Business Support Division  
Section: Planning and Commissioning (Housing Related)  
Name of Contract: **Domestic Violence Framework Contracts for Housing Related Support**  
Description of Contract: As above  
Expiry Date of Existing Contract: 31/03/2012  
Anticipated Start of New Contract: 01/04/2012  
Duration of New Contract: (future procurement activity to be determined)  
Approximate annual value:  
Value of New Contract: £965,639  
Lead Officer: Jo Clinton/Caroline Ryan

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Division: Strategy, Commissioning, Performance and Business Support/Personalisation & Business Support Division  
Section: Planning and Commissioning (Housing Related)  
Name of Contract: **Domestic Violence Contract for Housing Related Support**  
Description of Contract: As above  
Expiry Date of Existing Contract: 31/03/2012  
Anticipated Start of New Contract: 01/04/2012  
Duration of New Contract: (future procurement activity to be determined)  
Approximate annual value:  
Value of New Contract: **£132,699**  
Lead Officer: Jo Clinton/Caroline Ryan

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Division: Strategy, Commissioning, Performance and Business Support/Personalisation & Business Support Division  
Section: Planning and Commissioning (Housing Related)  
Name of Contract: **Long-term housing related support contracts including sheltered, supported housing, handy person service, floating support and alarm provision**  
Description of Contract: As above  
Expiry Date of Existing Contract: 31/03/2012  
Anticipated Start of New Contract: 01/04/2012  
Duration of New Contract: (future procurement activity to be determined)  
Approximate annual value:  
Value of New Contract: **£2,876,292**  
Lead Officer: Jo Clinton/Caroline Ryan

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Division: Strategy, Commissioning, Performance and Business Support/Personalisation & Business Support Division  
Section: Planning and Commissioning (Housing Related)  
Name of Contract: **Floating Support Framework Contracts for Housing Related Support**  
Description of Contract: As above  
Expiry Date of Existing Contract: 31/03/2012  
Anticipated Start of New Contract: 01/04/2012  
Duration of New Contract: (future procurement activity to be determined)  
Approximate annual value:  
Value of New Contract: £168,772  
Lead Officer: Jo Clinton/Caroline Ryan

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Division: Strategy, Commissioning, Performance and Business Support/Personalisation & Business Support Division  
Section: Planning and Commissioning (Housing Related)  
Name of Contract: **Miscellaneous Floating contracts for Housing Related Support**  
Description of Contract: As above  
Expiry Date of Existing Contract: 31/03/2012  
Anticipated Start of New Contract: 01/04/2012  
Duration of New Contract: (future procurement activity to be determined)  
Approximate annual value:  
Value of New Contract: £218,576  
Lead Officer: Jo Clinton/Caroline Ryan

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Division: Safer and Stronger Communities  
Section: Leicester Drug & Alcohol Action Team  
Name of Contract: **Provision of Open Access, Harm Reduction, Substitute Prescribing, Psycho Social Interventions, Inpatient Detoxification and Other Structured Interventions to Individuals with Drug and Alcohol Problems**  
Description of Contract: Service Lot 1: Adult community based drug and alcohol services including open access provision, pharmacy and community syringe distribution stimulant services and specialist prescribing services operating in Leicester.  
Expiry Date of existing Contract: 30/06/2011  
Anticipated start of new Contract: 01/07/2011  
Duration of new Contract: 2 years + 1 year  
Approximate annual value: £1,800,000  
Value of new Contract: (£5.4m 3 years). Please note that 80% of funding for this contract comes from Central government grants and partner contributions which have not yet been confirmed for 2011-12.  
Lead Officer: Ashok Chotalia

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Division: Safer and Stronger Communities  
Section: Leicester Drug & Alcohol Action Team  
Name of Contract: **Provision of Substitute Prescribing, Harm Reduction, Psycho Social Interventions, Inpatient Detoxification and Other Structured Interventions to Individuals with Drug and Alcohol Problems within community and primary care settings**  
Description of Contract: Service Lot 2: Primary Care Services for drugs that will support the development of GP led services in Leicester and includes meeting the needs of offenders accessing the criminal justice pathway across Leicester, Leicestershire and Rutland.  
Expiry Date of existing Contract: 30/06/2011  
Anticipated start of new Contract: 01/07/2011  
Duration of new Contract: 2 years + 1 year  
Approximate annual value: £1,850,000  
Value of new Contract: (£5.55m. 3 years) Please note that 100% of funding for this contract comes from Central government grants and partner contributions which have not yet been confirmed for 2011-12.  
Lead Officer: Ashok Chotalia

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Division: Safer and Stronger Communities  
 Section: Leicester Drug & Alcohol Action Team  
 Name of Contract: **Provision of Substitute Prescribing, Harm Reduction and Other Structured Interventions to Individuals with Drug and Alcohol Problems within Criminal Justice settings.**  
 Description of Contract: Service Lot 4: Criminal Justice Drug and Alcohol services (on behalf of Leicester, Leicestershire and Rutland County Councils) that provide a fully integrated criminal justice service including Prison treatment at HMP Leicester developed out of the Systems Change Programme and will include an end to end alcohol treatment pathway for those whose alcohol use brings them into contact with the Criminal Justice System.  
 Expiry Date of existing Contract: 30/06/2011  
 Anticipated start of new Contract: 01/07/2011  
 Duration of new Contract: 2 years + 1 year  
 Approximate annual value: £2,730,000  
 Value of new Contract: (£8.19 m 3 years) Please note that 100% of funding for this contract comes from Central government grants and partner contributions which have not yet been confirmed for 2011-12.  
 Lead Officer: Bernadette Wharton

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Division: Safer Stronger Communities  
 Section: DAAT  
 Name of Contract: **Quality of Life Team**  
 Description of Contract: Quality of Life Services that will support users into recovery and community integration within Leicester and Leicestershire.  
 Expiry Date of existing Contract: New Contract  
 Anticipated start of new Contract: 01/07/2011  
 Duration of new Contract: 2 years + 1 year  
 Approximate annual value: £461,000  
 Value of new Contract: (£1.383 m 3 years) Please note that 100% of funding for this contract comes from Central government grants which have not yet been confirmed for 2011-12.  
 Lead Officer: Ashok Chotalia/Alyson Taylor

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Division: Adults and Community/ Safer & Stronger Communities  
 Section: DAAT  
 Name of Contract: **Young Person's Specialist Substance Misuse Treatment Services**  
 Description of Contract: Provision of specialist treatment and professional consultancy relating to young people's Substance misuse.  
 Expiry Date of existing Contract: 30th June 2011  
 Anticipated start of new Contract: 1st July 2011  
 Duration of new Contract: 3 years  
 Approximate annual value: £312,000  
 Value of new Contract: £936,000 Please note that 80% of funding for this contract comes from Central government grants which have not yet been confirmed for 2011-12.  
 Lead Officer: Mark Aspey

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Division: Strategy, Commissioning, Performance and Business Support  
 Section: Promoting Independence Unit  
 Name of Contract: **687LC Small Works and Minor Adaptations**  
 Description of Contract: Supply and fit of minor adaptations in the homes of disabled people.  
 Expiry Date of Existing Contract: August 2011  
 Anticipated Start of New Contract: September/October 2011  
 Duration of New Contract: 2 + 2 years  
 Approximate annual value: £190,000  
 Value of New Contract: £760,000 (based on 09/10 expenditure)  
 Lead Officer: ESPO/Andrew Bolstridge/Nilesh Shukla

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Division: Strategy, Commissioning, Performance and Business Support  
 Section: Promoting Independence Unit  
 Name of Contract: **ESPO Framework Agreement**  
 Description of Contract: Supply and installation of stair lifts, vertical lifts, step lifts and ceiling track hoists in the homes of disabled people.  
 Expiry Date of Existing Contract: No current contract  
 Anticipated Start of New Contract: Unknown  
 Duration of New Contract: 2 + 2 years  
 Approximate annual value: £400,000  
 Value of New Contract: £1,600,000 (based on 09/10 expenditure – does not include income received for lift installations)  
 Lead Officer: ESPO/Andrew Bolstridge/Nilesh Shukla

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Division: Strategy, Commissioning, Performance and Business Support  
 Section: Promoting Independence Unit  
 Name of Contract: **364 – Servicing and Maintenance of stair lifts, vertical lifts, step lifts and ceiling track hoists**  
 Description of Contract: Servicing and Maintenance of stair lifts, vertical lifts, step lifts and ceiling track hoists installed in the homes of disabled people.  
 Expiry Date of Existing Contract: 30/04/2012 with a two year options (up to 2014)  
 Anticipated Start of New Contract:  
 Duration of New Contract: 2 + 2 years  
 Approximate annual value: £208,000  
 Value of New Contract: £832,000 (based on 09/10 expenditure)  
 Lead Officer: ESPO/Andrew Bolstridge/Nilesh Shukla

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Division: Strategy, Commissioning, Performance and Business Support  
 Section: Service Contracting and Procurement Unit  
 Name of Contract: **British Red Cross – Community Assessment Team (CAT)**  
 Description of Contract: This supports independent living for adults requiring community equipment services this is a joint LLR contract and will need procuring during 2011.  
 Expiry Date of Existing Contract: 31/03/2011  
 Anticipated Start of New Contract: 2011/2012 (future procurement activity to be determined)  
 Duration of New Contract: To be determined subject to Personalisation and Business Support review  
 Approximate annual value: £96,370 approx per annum Leicester City contribution only  
 Value of New Contract: £481,850 approx Leicester City contribution only  
 Full contract value to be determined, involves other partner organisations.  
 Lead Officer: Julie Morley/Nilesh Shukla

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Division: Strategy, Commissioning, Performance and Business Support  
 Section: Service Contracting and Procurement Unit  
 Name of Contract: **British Red Cross – Disabled Living Centre (DLC)**  
 Description of Contract: As above (Contract subject to review 2011, future commissioning activity to be agreed after review)  
 Expiry Date of Existing Contract: 31 March 2012  
 Anticipated Start of New Contract: 1 April 2012  
 Duration of New Contract: 3 years + 1 +1  
 Approximate annual value: £21,318 approx per annum Leicester City contribution only  
 Value of New Contract: £106,690 Leicester City contribution only  
 Full contract value to be determined, involves other partner organisations.  
 Lead Officer: Julie Morley/Nilesh Shukla

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Division: Access Inclusion and Participation  
 Section: Secondary Behaviour Support Service  
 Name of Contract: **Commissioning of Alternative Education Vocational learning Placements with Training Providers**  
 Description of Contract: To avoid permanent exclusion of young persons from school, this alternative scheme is readily accessible, high quality, continuum of provision which is initially with the Secondary Behaviour Support Service at one of its Specialist learning Centres (PRUs). Part of exit strategy it often involves these young persons going on a full-time vocational placement (often the case where a return to mainstream school is not deemed either viable or appropriate to the needs of the young person).  
 Expiry Date of Existing Contract: New  
 Anticipated Start of New Contract: 01/09/2011  
 Duration of New Contract: 2 years +1 +1  
 Approximate annual value: £400,000 per annum  
 Value of New Contract: £400,000 per annum  
 Lead Officer: John Broadhead

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Division: Learning Services  
 Section: ICT Team  
 Name of Contract: **VLE (Virtual Learning Environment) Contract**  
 Description of Contract: Provision of VLE services to schools.  
 Expiry Date of Existing Contract: 31/10/2011  
 Anticipated Start of New Contract: 07/11/2011  
 Duration of New Contract: 3 years with an option to extend for 2 years  
 Approximate annual value: £250,000  
 Value of New Contract: £1,250,000 (maximum)  
 Lead Officer: Christine Springett

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Division: Learning Services CYPS  
Section: Removing Barriers  
Name of Contract: **Special Needs Family Support Centre/Carers Support & Toy Library**  
Description of Contract: As above (Contract subject to review 2011, future commissioning activity to be agreed after review)  
Expiry Date of Existing Contract: 31/12/2011  
Anticipated Start of New Contract: 01/01/2012 (future procurement activity to be determined)  
Duration of New Contract: To be determined subject to Personalisation and Business Support review (approx 3 years)  
Approximate annual value: £15,912 per annum  
Value of New Contract: £45,000 approx. Per Annum (Life of contracts: To be determined subject to Voluntary Sector Contracts review)  
(Transformation of ASC)  
Lead Officer: Margaret Libreri /Sandra Holyoake

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Division: Strategic Asset Management  
Section: Building Maintenance  
Name of Contract: **Framework for Consultancy Services – Building Surveying**  
Description of Contract: For procurement of building surveyors as required  
Expiry Date of Existing Contract: 14 September 2011  
Anticipated Start of New Contract: October 2011  
Duration of New Contract: 1 year extension  
Approximate annual value:  
Value of New Contract: £200,000  
Lead Officer: Robin Matthewman

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Division: Property Services  
Section: Building Maintenance  
Name of Contract: **National Schedule of Rates (NSR) – All schedules Minor Improvements Contract (for works > £5k up to £35k in Value of New Contract)**  
Description of Contract: All schedules Minor Improvements Contract. EMPA contract to be utilised.  
Expiry Date of Existing Contract: 30/04/11  
Anticipated Start of New Contract: 01/05/11  
Duration of New Contract: 3 year+ 1 Year  
Approximate annual value:  
Value of New Contract: £900,000 per annum  
Lead Officer: Robin Matthewman

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Division: Strategic Asset Management  
Section: Projects  
Name of Contract: **EMPA Framework for Professional Consultancy Services only for CONSTRUCTION**  
Description of Contract: For the procurement of construction consultancy services  
Expiry Date of Existing Contract: N/A  
Anticipated Start of New Contract: mid May 2011  
Duration of New Contract: 4 Years  
Approximate annual value:  
Value of New Contract: Call off contract  
Lead Officer: N/A

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Division: Strategic Asset Management  
Section: Projects – Project Management  
Name of Contract: **Provision of Type 2 Asbestos Surveys + Analytical Works**  
Description of Contract: Asbestos Consultants/ Surveyors  
Expiry Date of Existing Contract: 25 Aug 2011  
Anticipated Start of New Contract: 26 Aug 2011  
Duration of New Contract: 3 years  
Approximate annual value: £435,000  
Value of New Contract: £1.3m  
Lead Officer: Cameron Price

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Division: Strategic Asset Management  
Section: Projects - Structures  
Name of Contract: **Demolition Term Contract**  
Description of Contract: Framework for demolition of structures – rate based on volume/materials  
Expiry Date of Existing Contract: 28/9/11  
Anticipated Start of New Contract: 1 October 2011  
Duration of New Contract: 3 Years  
Approximate annual value: £400,000  
Value of New Contract: £1,200,000  
Lead Officer: Hamid Ahmed

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Division: Strategic Asset Management  
Section: Projects - Structures  
Name of Contract: **Soil Investigation Term Contract**  
Description of Contract: Standard Rates depending on level of investigations required  
Expiry Date of Existing Contract: 15/10/11  
Anticipated Start of New Contract: 16/10/11  
Duration of New Contract: 3 Years  
Approximate annual value: £54,000  
Value of New Contract: £160,000  
Lead Officer: Hamid Ahmed

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Division: Strategic Asset Management  
Section: Projects – Building Maintenance  
Name of Contract: **Reactive Maintenance and Minor Building Improvement Contract 2010-12 - Drainage**  
Description of Contract: Maintenance of drainage systems  
Expiry Date of Existing Contract: 27/9/10  
Anticipated Start of New Contract: 27/9/10  
Duration of New Contract: 1 year + 1 year  
Approximate annual value: £150,000  
Value of New Contract: £300,000  
Lead Officer: Robin Matthewman

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Division: Strategic Asset Management  
Section: Projects – Building Maintenance  
Name of Contract: **Reactive Maintenance and Minor Building Improvement Contract 2010-12 - Finishings**  
Description of Contract: Maintenance of all types of floor, ceilings and wall finishes  
Expiry Date of Existing Contract: 27/9/10  
Anticipated Start of New Contract: 27/9/10  
Duration of New Contract: 1 year + 1 year  
Approximate annual value: £375,000  
Value of New Contract: £750,000  
Lead Officer: Robin Matthewman

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Division: Strategic Asset Management  
Section: Projects – Building Maintenance  
Name of Contract: **Reactive Maintenance and Minor Building Improvement Contract 2010-12 - Roofing**  
Description of Contract: Maintenance of all types of Roofing systems  
Expiry Date of Existing Contract: 27/9/10  
Anticipated Start of New Contract: 27/9/10  
Duration of New Contract: 1 year + 1 year  
Approximate annual value: £500,000  
Value of New Contract: £1,000,000  
Lead Officer: Robin Matthewman

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Division: Strategic Asset Management  
Section: Projects – Building Maintenance  
Name of Contract: **Reactive Maintenance and Minor Building Improvement Contract 2010-12 - Glazing**  
Description of Contract: Maintenance of all type of glazing systems  
Expiry Date of Existing Contract: 27/9/10  
Anticipated Start of New Contract: 27/9/10  
Duration of New Contract: 1 year + 1 year  
Approximate annual value: £250,000  
Value of New Contract: £500,000  
Lead Officer: Ro/bin Matthewman

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Division: Strategic Asset Management  
Section: Projects – Engineering Services  
Name of Contract: **Reactive Maintenance and Minor Building Improvement Contract 2010-12 - Electrical**  
Description of Contract: Maintenance of fixed electrical installations to buildings  
Expiry Date of Existing Contract: 27/9/10  
Anticipated Start of New Contract: 27/9/10  
Duration of New Contract: 1 year + 1 year  
Approximate annual value: £600,000  
Value of New Contract: £1,200,000  
Lead Officer: Frank Ellis / Paul Sarson

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Division: Strategic Asset Management  
Section: Projects – Engineering Services  
Name of Contract: **Reactive Maintenance and Minor Building Improvement Contract 2010-12 - Mechanical**  
Description of Contract: Maintenance of fixed mechanical plant & equipment to buildings  
Expiry Date of Existing Contract: 27/9/10  
Anticipated Start of New Contract: 27/9/10  
Duration of New Contract: 1 year + 1 year  
Approximate annual value: £650,000  
Value of New Contract: £1,300,000  
Lead Officer: Frank Ellis/ Paul Sarson

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Division: Strategic Asset Management  
Section: Projects – Engineering Services  
Name of Contract: **Intruder Alarms including Door Entry Systems and Disabled Toilet Arms**  
Description of Contract: Monitoring and servicing of intruder equipment and controls to buildings including Door Entry Systems and Disabled Toilet Arms  
Expiry Date of Existing Contract: Existing contractor is in receivership  
Anticipated Start of New Contract: 1<sup>st</sup> April 2012  
Duration of New Contract: 3 years plus option to extend for one year  
Approximate annual value: £288,300  
Value of New Contract: £865,000  
Lead Officer: Frank Ellis/ Paul Sarson

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Division: Strategic Asset Management  
Section: Projects – Engineering Services  
Name of Contract: **Lift monitoring and servicing**  
Description of Contract: Monitoring and servicing of lift equipment and controls to buildings  
Expiry Date of Existing Contract: 31<sup>st</sup> Mar 2012  
Anticipated Start of New Contract: 1<sup>st</sup> Apr 2012  
Duration of New Contract: 3 years plus option to extend for one year  
Approximate annual value: £100,000  
Value of New Contract: £400,000  
Lead Officer: Engineering Services Manager/ Frank Ellis

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Division: Strategic Asset Management  
Section: Projects – Engineering Services  
Name of Contract: **Gas boiler servicing and maintenance**  
Description of Contract: Servicing of gas boiler equipment and controls to LCC buildings  
Expiry Date of Existing Contract: 30<sup>th</sup> Nov 2011  
Anticipated Start of New Contract: 1<sup>st</sup> Dec 2011  
Duration of New Contract: 3 years plus option to extend for one year  
Approximate annual value: £65,000  
Value of New Contract: £260,000  
Lead Officer: Engineering Services Manager – Frank Ellis/Paul Sarson

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Division: Strategic Asset Management  
Section: Projects – Engineering Services  
Name of Contract: **Servicing, maintenance and refurbishment of Air Conditioning, Ventilation Units and Fan Assisted Heating**  
Description of Contract: Servicing, maintenance and refurbishment of Air Conditioning, Ventilation Units and Fan Assisted heating to buildings  
Expiry Date of Existing Contract: 31<sup>st</sup> Mar 2011 (existing contract permits work to be undertaken up to September 2011)  
Anticipated Start of New Contract: September 2011  
Duration of New Contract: 3 years plus option to extend for one year  
Approximate annual value: £164,000  
Value of New Contract: £656,000  
Lead Officer: Engineering Services Manager - Frank Ellis

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Division: Strategic Asset Management  
Section: Projects – Engineering Services  
Name of Contract: **Servicing and maintenance of Emergency Lighting**  
Description of Contract: Servicing of emergency lighting equipment and controls to LCC buildings  
Expiry Date of Existing Contract:  
Anticipated Start of New Contract: September 2011  
Duration of New Contract: 3 years plus option to extend for one year  
Approximate annual value: £72,000  
Value of New Contract: £288,000  
Lead Officer: Engineering Services Manager – Frank Ellis/ Paul Sarson

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Division: Strategic Asset Management  
Section: Projects – Engineering Services  
Name of Contract: **Portable Appliance Testing – ESPO Framework Contract**  
Description of Contract: Testing of Portable Appliances used in LCC buildings  
Expiry Date of Existing Contract: 1 Jan 2012  
Anticipated Start of New Contract: 2 Jan 2012  
Duration of New Contract: Period to be determined by ESPO – anticipated 4 years  
Approximate annual value: £160,000  
Value of New Contract: £640,000  
Lead Officer: Engineering Services Manager - Frank Ellis

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Division: Strategic Asset Management  
Section: Projects – Engineering Services  
Name of Contract: **Servicing and maintenance of blending and mixing valves**  
Description of Contract: Servicing of blending and mixing valves to hot water and shower installations in LCC buildings  
Expiry Date of Existing Contract: 30<sup>th</sup> June 2010 (existing contract permits work to be undertaken up to September 2011)  
Anticipated Start of New Contract: September 2011  
Duration of New Contract: 3 years plus option to extend for one year  
Approximate annual value: £57,500  
Value of New Contract: £230,000  
Lead Officer: Engineering Services Manager/ Paul Sarson

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